

Minutes - GSCA Board Meeting

July 8, 2020

1. Opening of the meeting

Dale called the meeting to order @ 10:00.

Present: Wanda Borley, Claudia Brann, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Howard Houle, Barbara macIsaac, Ken Manninen, Gary Mills, Dale Stohn

2. Amended agenda:

1. Board Member Duties (Dale)
2. Visioning for 2020/21 (Dale)
3. Reopening of Rollo (Dale)
4. HUB meeting (Noni)
5. Policy 1D - Maintenance of Rollo Seniors Centre (Ken)
6. Bowen Island Seniors' Group letter (Noni)
7. Succession (Dale)
8. Board Decision Process (Dale)

3. Approving the Amended Agenda: Noni *carried*

4. Approving the Minutes from June 10: Barb *carried*

5. Approving the Minutes from June 26: Noni *carried*

6. Matters arising from the June 10 & 26 Minutes:

ONGOING:

1. GOC New Horizons grant (Noni)
 - a. Advised GOC that GSCA plans to move forward with project as planned
 - b. Paving schedule - Royal City Paving to give 4 to 5 days advanced notice for projected date mid to end of July. Paving will take 1 day and vehicles must stay off paved surface for 1 day
2. RDN grant (Noni) - on hold until April 2021 - **No change**
3. VF/Nester Donate My Rewards grant (Ken)
 - a. Reminded members about program
4. Adult Playground (Howard/Gary/Claudia) - Name of initiative changed to Walking Park
5. Well registration (Ken) - include in letter to RDN and MLA request to delay registration as reduced revenue from Rollo rentals and reduction in activity makes estimation of water usage inaccurate.

CURRENT:

1. Storage Locker Construction in Small Bathroom progress (Noni)

TO DO: Noni to follow up with carpenter
2. Annual Societies Report (Ken) - submitted

3. AGM Debrief
 - a. Feedback received from 3 members feedback on AGM. Board congratulated for good job running a virtual AGM. Support for continuing with virtual component for future AGMs but also request for face to face option as well
 - b. Confirmed there is no restriction for hosting a virtual AGM in GSCA bylaws or in the Societies Act governing GSCA
4. Empress tree replacement - Bob Weenk thanked for offer to provide replacement Empress tree and offer declined
5. Hand Sanitizer and Disinfectant
 - a. Barbara purchased 70% alcohol spray bottles and extra jug of alcohol for refill purposes
 - b. **TO DO:** Barbara will acquire from Planet Clean a replacement hand sanitizer dispenser and Gary will install
6. Correspondence to MLA, MP, RDN Director re Rollo situation (Noni/Ken) - **outstanding**
7. Wanda prepared and posted Safety Protocol Signage in Rollo

6. New Business:

1. Board Member Duties (Dale) - board member responsibilities for this year are:
 - Gary Mills - Maintenance Coordinator
 - Kaamran Hafeez - Rental Coordinator
 - Barbara MacIsaac - Supply and Cleaning Coordinator
 - Wanda Borley - member at large
 - Claudia Brann - member at large
 - Howard Houle - member at large
2. Visioning for 2020/21 (Dale) - Committee to develop visioning process chaired by Ken to include Dale and Noni
3. Reopening of Rollo (Dale) -
 - Spinners and Weavers meeting outside Rollo to discuss starting to attend Rollo
 - Palette People to meet to discuss starting to attend Rollo
 - Quilters discussing starting to attend Rollo
 - Contract bridge will not be attending Rollo for the time being
 - Duplicate bridge will not be attending Rollo for the time being
 - Garden club will not be attending Rollo for the time being
 - Gatherers and Stitchers intentions not known at this time
 - Majong will not be attending Rollo at this time
 - PHC intends to delay starting up until September
4. HUB meeting (Noni) Rollo will not participate at this time in Hub meetings as this group is all related to health and social services but Noni will monitor minutes to see if conditions change where Rollo should seek membership. The website, Fetch, addresses health issues on Gabriola. It is being transitioned to a website called

Pathways. Claudia participates and could advise if there is anything pertinent to GSCA.

5. Policy 1D - Maintenance of Rollo Seniors Centre - This is covered in the Board Orientation Manual and will be dropped as a policy document
 6. Bowen Island Seniors' Group letter (Noni) - Group were inquiring about GSCA funding sources. **TO DO:** Noni to respond
 7. Succession (Dale) - **TO DO:** Wanda to check what process is defined by Societies Act
 8. Board Decision Process (Dale) - GSCA bylaws dictate that the Board follows Robert's Rules vote by majority decision making process. It was agreed that for decisions identified by the Board as important, a consensus decision making process will be followed. Under consensus decision making, each member can exercise a veto and a decision is made only after discussion where everyone has the obligation to make their opinion understood. A conclusion is reached when everyone can live with the decision.
7. **Reports:**
1. President – Dale: Invited to attend the Paisley Affordable Housing Complex meeting but will decline. Noni has access to minutes and will monitor if anything GSCA should be aware of.
 2. Treasurer/Membership – Sherrill
 - chequing account - \$20,440 of which \$12,000 is grant money leaving \$8,261 for operating
 - savings account - \$15,100
 - cost of commercial insurance policy for 6 months is \$1400
 3. Events & Keys – Kaamran - generator fuel tank refill is responsibility of Emergency Social Services
 4. Supplies/Cleaning - Barbara - Some toilet tissue seems to have gone missing. An order for more toilet tissue, cleaner and paper towel will be made now that activity groups are starting to attend Rollo
 5. Maintenance - Gary
 - stump rot is being administered to the Empress tree stump
 - railings will be repainted
 - hot water tank will be turned down since dishwasher not in use
8. **Meeting adjourned at 12:12 by Dale:**